

# MUNCH MONITOR

## OUR ONLINE TUCKSHOP & UNIFORM SHOP

*Biggera Waters State School Tuckshop & Uniform Shop accepts online orders using Munch Monitor. Setting up an online account is easy!*

### **To set up your online account**

1. Go to [www.munchmonitor.com](http://www.munchmonitor.com)
2. Click REGISTER
3. Enter
  - School ID: biggera
  - Password: munch4216
4. Enter your email address
5. Enter the password you want.
6. Review and tick on the Privacy Policy
7. Click Register
8. Click on the Activation Link in the email we sent
9. Follow the steps to create your Parent Profile
10. Add Students to your account (Staff Registrations please select STAFF Class)
11. Click on Account Top-up to transfer money into your account
12. You are now ready to order online!


 The screenshot shows the 'Register' page on the Munch Monitor website. It features a green header with navigation links: HOME, CATERING, SHOP, HELP. The main content area is white with a green border. It contains several input fields: 'School ID' (with 'biggera' entered), 'Parent Email', 'Parent Password', and 'Confirm Password'. There are also checkboxes for 'I have read and agree to the Terms and Conditions' and 'I have read and agree to the Privacy Policy'. A 'Register' button is located at the bottom right.

### **Using Munch Monitor Parent Portal Online Ordering**

- You can place orders online up to 4 weeks in advance
- Top-up your account online using Debit/VISA/MasterCard
- List allergies to alert canteen staff
- You can order anytime you want using web browsers such as Chrome or Safari
- You can use desktops, laptops, tablets or smart phone with internet access
- It only cost \$ 4.65 (incl-GST) per school term for the family account
- No sign-up fee
- No transaction fees

### **Giving Student Snack Money using Munch Monitor**

- In the Student Profile, tick YES in ALLOW SNACK MONEY
- If you selected DAILY ALLOWANCE, enter the daily amount and the days to use
- If you selected WEEKLY ALLOWANCE, enter the weekly amount
- You can set banned food items from the menu
- You can view what they've ordered from the online transaction reports

*Call us at 1300 796 190 or email us at [help@munchmonitor.com](mailto:help@munchmonitor.com)  
if you require further assistance.*

*Munch Monitor...making your school day easier*



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